



BATTLE CREEK AREA CATHOLIC SCHOOLS

ST. PHILIP | ST. JOSEPH

High School Principal

St. Philip Catholic Central High School seeks a long-term, full-time Principal for their ninth through twelfth-grade school in Battle Creek, MI. As the overall leader, the principal is responsible for the integration of learning and faith within the school, for successful academic and student programs, and effective management of the financial and development affairs of the school. This position will supervise all faculty, staff, and volunteers.

Responsibilities

- Promote the vitality of the school by modeling spiritual, instructional, and managerial leadership.
- Supervise all faculty, staff, and volunteers.
- Work with the pastor(s) to implement our mission through the integration of the Catholic faith into the curriculum.
- Implement and encourage collaborative planning and leadership at all levels of the school organization.
- Model integrity and promote high ethical and professional standards in all interactions.
- Maintain complete and accurate personnel and student records according to diocesan guidelines.
- The principal administers the total school program; supervises and evaluates and provides for the development of teachers and maintains an instructional program of the highest quality
- Utilize clear policies and practices for recruitment and professional accountability in the hiring and evaluation of faculty and staff.
- Partner with parents as a consistent educational and Spiritual Leader, supporting them in their role as their child's/children's primary teacher.
- Possess exceptional interpersonal skills and abilities and the ability to communicate with inspiration and clarity.
- Collaboration with the BCACS Advisory Board

Qualifications

- Practicing Catholic who can articulate the vision of Catholic School education.
- Bachelor of Arts degree in Education or related field is required.
- Master of Arts in a related field (or the ability to attain within three years) is preferred.
- Administration experience is preferred but not required.
- Valid Michigan credential authorizing service as an administrator, or eligibility for an administrative credential required.
- A minimum of three years of classroom teaching and/or school administrative experience is required. Secondary teaching experience is preferred.
- Commitment to providing high-quality professional development and coaching to the instructional staff.
- Ability to establish a rapport with students, parents, and staff.
- The candidate must complete a fingerprint scan, a federally mandated background check, and VIRTUS training, and affiliated background check through the Diocese of Kalamazoo.



Compensation

Battle Creek Area Catholic Schools puts excellent value in the Principal position by offering an annual salary commensurate with knowledge and experience, as well as an excellent benefits package including health, dental, and vision insurance, retirement benefits, 100% tuition for their children to attend the Battle Creek Area Catholic Schools.

Schedule

This is a contracted, full-time position that is active year-round.

Sound like you?

Apply now by submitting your cover letter, resume, Pastoral support letter and references to:

advisoryboard@bcacs.org

ABOUT the BATTLE CREEK AREA CATHOLIC SCHOOLS:

BCACS is a multi-parish Catholic School system in Battle Creek MI, operating under the Diocese of Kalamazoo. It has approximately 325 students in preschool through twelfth grade. The schools are accredited by the Michigan Non-public Schools Accrediting Association.