

**BCACS School Board Meeting Minutes**

Tuesday, September 12, 2023

<b>Attendees:</b>		
Patrick Downey	Cathy Erskine	Abbie Brennan
Father James	Sara Myers	Becca Erskine
Katie Reed	Abby Lumbard	Ashley Davis
Father Chris	Chris Rabbitt	Marie Kovacic
<b>Absent:</b>		
Vicky Groat		

The Board met at the St. Joseph School Library  
 Meeting on Tuesday, August 8 at 5:00pm, called to order by Pat Downey  
 Opening Prayer: Father James

**Approval of Minutes and Agenda**

Minutes approved

**Administration Report**

**St. Joseph Elementary**

- All school Mass with Bishop Lohse will be held on 9/28 at St. Joseph
- English Language Arts program is cycling in new materials
- Teachers and staff will complete part one of Theology of the Body (four sessions)
- Custodian needed for the St. Joseph campus
- Staff meetings include ongoing discussion surrounding “who we are, who do we serve” per Partners in Mission recommendations

**St. Joseph Middle School**

- Fall athletic programs have begun
- Increased costs for game officials
- Per state requirements no cost for admissions for seniors or children under 5 years

**St. Philip Catholic Central High School**

- Vicky Groat was unable to attend/report

**BCACS Foundation**

- The Foundation celebrates its 40<sup>th</sup> year.
- Operational subsidy for schools for this year is \$150,000
- The Annual Fund Drive goal is \$200,000.
- Alumni focus-Homecoming tailgate sponsored by the Foundation



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### **Action Items**

#### **Partners In Mission**

- The board discussed the addition of the Executive Director role for BCACS as recommended by Partners in Mission and moved forward with final edits of the job description/responsibilities, direct reports, and salary range. Becca Erskine to work on format and specific wording/terms for the job description. Board to review/approve via email prior to the BCACS Foundation meeting on October 6

#### **Safety Upgrades**

- Using the Safety Grant funds, safety updates include updated systems at St. Joseph. Motion activated cameras, access-controlled doors and a new intercom system added, along with tinted windows in cafeteria, upgraded fire system.

Next meeting: Tuesday, October 10 at 6:00pm at St. Philip.