

BCACS School Board Meeting Minutes
 Tuesday, January 19, 2021

Attendees:		
Patrick Downey	Cathy Erskine	Abbie Brennan
Jim Miller	Jon Galbreath	Ann Gallagher
Ed Bauman	Andy Yockey	Nicole Stevens
Sara Myers	Vicky Groat	Katie Reed
Nicole Shugars	Father Chris Ankley	
Absent:		

The Board met virtually via Zoom

Meeting on Tuesday, January 19, 2021 started at 5:30pm, called to order by Pat Downey

Opening Prayer: Father Chris

Board Process

Approval of Minutes

- December’s minutes were approved. Agenda approved with addition of Technology items

Administrative Reports

High School

- Students are back in the classrooms
- Our Lady Tigers were crowned State Champions, bringing home our 21st State Title in Volleyball and overall 30th State Title for St. Philip
- Winter athletics were initially given the go ahead, and now are paused.
- No issues with technology

Middle School

- Chrome books have arrived and are prepped and ready to distribute to students for use
- Students are working on NWEA (Northwest Education Association) MAP (Measures of Academic Progress) testing

Elementary and Preschool

- Ipads are trickling down to the Elementary students and are being used for NWEA testing, increasing the efficiency of completing testing
- There has been a change in Maintenance staffing. Trial period to ensure that current staffing and cleaning service is sufficient

All Schools

- The Calhoun County Health Department has surveyed the schools to determine the number of COVID vaccines needed for staff
- Board Member question: “Will it be mandatory for all teachers to receive the vaccines?”
Answer: Per the Diocese, we are not able to mandate the vaccine. Some teachers may elect to not to receive it.
- Accreditation-will work through the reporting to begin work in improvements and determine action items. Board will support this work while also utilizing the BCACS Strategic Plan
- Catholic Schools Week will be celebrated January 31st-February 5th, 2021. Current COVID restrictions have impacted the typical activities held. Special dress days and recognition of students, staff, parishes, families and our community will still be held

Finance

- There is a budget shortfall for the 2020-2021 school year of \$70,000 to \$80,000.. Losses include income from fundraising of \$30,000+. A meeting is planned in the near future to discuss ideas for fundraisers to offset the loss
- The golf outing, Big Red Open should be able to be held in June of 2021
- There is an additional pay period this fiscal year, (usually 26 pay periods, this year 27) which will require an additional \$60,000
- An application has been submitted for an additional PPP (Paycheck Protection Program) forgivable loan through the federal government. Criteria was that we had to show revenue loss of at least 25% for April May and June 2020. Our schools showed a 50% reduction in revenue from the same period in 2019 The request was for \$420,000
- The EANS (addressing needs and expenses for schools during COVID, reimbursing for products purchased) program through the State of Michigan is available, but not to those who applied or will receive the PPP loan. Research indicated that the schools may have only received \$60-70,000 through this program

Marketing and Communication

- Established a communication timeline to share workings of our schools with families.
 1. Chart depicting breakdown of revenue sources-sent 1/25
 2. Explanation of the Tuition Assistance Program managed through the BCACS Foundation-February 5th
 3. Explanation of the BCACS Foundation, what is funded, what the needs are, etc-February 12th
 4. Parish Impacts-What it means to be a parishioner and how the parish subsidy supports BCACS-February 19th
 5. Fundraising-How fundraising supports our general operating budget and provides for the extras for our staff and students-February 26th
 6. Volunteers-Importance of building community and relationships through volunteer efforts-March 5th
- Auto Enrollment-after exploring the possibility of automatic re-enrollment, it is necessary that parents actually log in and complete their packets annually as there are several documents which require a parent signature. We will open re-enrollment early February. Application for enrollment has already been opened.

BCACS Foundation

- Foundation President, Nicole Shugars reported that the Foundation Holiday Match Challenge was fully realized, bringing the current Annual Fund Drive total to \$156,0000.
- The next phase of the St. Joseph roof campaign will begin in the coming days. There is an additional potential match through Catholic Extension for \$40,00 if we raise an equal amount in new pledges/gifts.
- It was suggested that reestablishing a fundraising calendar to make certain that fundraising events don't overlap, causing donor fatigue. Collaboration between the school, foundation and BCACS office to create calendar

Technology

- Technology Committee will be requesting proposals for the wireless access switch project with the proposals being sent to Dr. Yockey
- May develop a parent contract along with a larger material fee for chromebook use for middle school students

New Business

- No new business at this time

Meeting was adjourned at 6:30pm

Next meeting: Tuesday, February 16, 2021